



Job Title: Energy Maintenance Service Tech
Location: Effingham
Reports to: Energy Manager
Salary: \$15-\$20 per hour (*incentives per established scale*)

Required Education and Experience: High School Diploma or equivalent

Job Requirements:

- Knowledgeable with electric motors, fuel pumps, propane regulators, and piping
- Must have or be able to obtain a class B-CDL license with airbrake, tanker and hazmat endorsements
- Possess a self motivating personality as well as team building skills

Essential Functions:

1. Follow all established personnel and safety policies and procedures
2. Install, maintain, document and repair LP gas and refined fuel systems
3. Perform gas safety checks and complete documentation on LP systems
4. Painting propane and fuel tanks
5. Assist with monthly and year end LP and fuel parts and equipment inventories
6. Attend continuing education courses.
7. Continue to seek on-going training and educational opportunities as directed by location manager.
8. Assist in refined fuel and LP deliveries as needed.

Work Environment: The nature of the business may require extended hours. While performing the duties of the job, the employee regularly works outside near moving mechanical equipment and is exposed to fuel vapors. The noise level can be above normal at times.

Physical Demands: The physical demands include lifting objects up to 50 pounds and climbing stairs and ladders.

Travel: The employee may be required to travel to other locations, conferences, educational opportunities and other job-related activities.

Other Duties: Please note this job description is not intended to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change.

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